Disability Access and Facilities in the Andrew Kean Learning Centre
The Andrew Kean Learning Centre offers a variety of equipment and resources for students with differing needs. If you need any assistance in the Learning Centre, don’t be afraid to ask our members of staff—we are here to help!

**FACILITIES** The AKLC has the following facilities to help students with differing needs:

- **A low level unit at the library counter** for ease of access to wheelchair users
- **Hearing induction loops** at the Library Counter
- **Lift** to all floors in the learning centre
- **Refuge Areas** are provided on each floor, adjacent to each of the two external stairwells
- **An Evacuation Chair** is housed on the 2\(^{nd}\) floor of each stairwell – staff are trained in their use
- **Accessible Toilets** With special facilities for wheelchair users are sited on each floor of the learning centre and in the foyer adjacent to the 24Hour Lab

**SERVICES** The staff at the library helpdesk can offer the following services and assistance:

- We can retrieve books from the shelves for you or photocopy materials for you, though we may not be able to do this immediately at busy times.
- Subject to approval by the Dyslexia and Disability Co-ordinator we will apply extended loan periods to your library account
- A named helper may borrow on your behalf on production of both your ID card and their own, if this has been agreed in advance with the Dyslexia and Disability Co-ordinator.
• It may be possible to produce learning materials in Braille or audio formats within 2 - 6 weeks subject to your Disabled Students ‘Allowance Funding. Please contact the Dyslexia and Disability Coordinator to discuss this.
• Resource guides, Bibliographies and Helpsheets may be made available in Braille, large print or audio formats on request
• Renewals are available by telephone on 0113 283 7244 during opening hours.

**EQUIPMENT** The AKLC has the following equipment and software to aid students with differing needs:
• SmartView text enlarger
• Magnifying glasses*
• A range of ergonomic mice (including left-handed and vertical)*
• Ergonomic keyboards*
• Left-handed keyboard*
• Wrist rests*
• Back care pads*
• Coloured overlays*
• QuickScan dyslexia testing software available online
• MindView (mind mapping software)
• Jaws software for visually impaired students in 24Hour Lab
• Large-buttoned keyboards in 24 Hour Lab
• Headphones*
• Laptops*

* can be borrowed at the Library Counter for use in the Learning Centre

If you feel there is any other software or equipment we ought to have that could be useful for students with disabilities, please contact the Learning Centre’s Disability Liaison Officer: Steven Dowd

Email: s.dowd@leedstrinity.ac.uk
Tel: 0113 283 7244